

Our Ref: FOI2017-035

Date: April 2017

Subject: Transport

This request asked about the SFO's business travel arrangements, including:

1. *What forms of vehicle transport are you currently using for business related travel?*

The SFO currently uses hire cars, taxis, trains and planes.

2. *What is the annual spend on business related travel at the Serious Fraud Office?*

The SFO's total annual spend on travel and subsistence is published in the annual accounts at <https://www.sfo.gov.uk/publications/corporate-information/annual-reports-accounts/>.

Of the total 2015/16 travel and subsistence spend, £186,662 relates to travel.

3. *Who is the person within the Serious Fraud Office responsible for procuring and/or managing business travel?*

Mina Sharma is the Head of Commercial and Facilities at the SFO.

4. *Who are your current suppliers/providers for your existing business travel arrangements (lease, ownership, hire or rental)?*

Taxis – Addison Lee

Information about the SFO's contracts for vehicle hire and business travel is published online at: <https://www.contractsfinder.service.gov.uk/Search>. To find SFO contracts, enter 'Serious Fraud Office' as a keyword and the SFO's postcode, SW1Y 5BS.

5. *When are your current transport arrangements due to expire?*

Addison Lee – account used on a call-off basis.

See 4) regarding contracts

6. *What are your current annual employee CO₂ emissions, relating to business travel (in tonnes?)*

Please see the annual reports at <https://www.sfo.gov.uk/publications/corporate-information/annual-reports-accounts/>.
